

# Grendon Lakes



## Weddings

2021-2023



Grendon Lakes, Main Road, Grendon, Northants, NN7 1JW

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# Welcome



Thank you for enquiring into holding your wedding or celebration with us at **GRENDON LAKES**.

Our Clubhouse Lodge & Marquee have beautiful views over our water-ski lake. The Nene Valley Countryside makes our setting & venue the perfect choice to celebrate all occasions especially weddings.

We are a family run business established in 1993 and we take great pride in offering a very personal service, in helping you to create exactly what you have dreamed of for your Big Day.

We can cater for small & intimate weddings or large & lavish celebrations. Whatever your budget we have something to offer you. We avoid packages purposely to give you the flexibility to design your own day down to every last detail. We are Licensed for Civil ceremonies, which is a dream come true for us as we have been lucky and blessed to have hosted hundreds of civil weddings. Creating wonderful memories for all our couples, their friends, family and us too!

We are a dog friendly wedding venue so feel free to bring your four legged friends along to be part of your big day, however please keep your dog on a lead at all times.

We can promise you that we will give you our absolute best, from your initial meeting through to the end of what will hopefully be the best day of your life.

# Venue Hire Prices

Our venue hire prices are extremely competitive and included is our guarantee that our friendly & experienced team will work above & beyond to ensure your special day runs smoothly from start to finish.

## Full Function Suite & Marquee Day & Evening

You will receive exclusive & private use of the following:

Function Room with private toilets & licensed bar which is fully stocked & staffed.

Lakeside Lawn, terrace & patio areas, with furniture, heaters, fairy lights & lanterns

Full size Marquee complete with: full ivory linings, carpet, chandelier lighting, disco ball, dance floor, tables, chairs, ivory organza sashes & white table linen. Hire is from 9am to midnight.

Saturday £3,000

Monday to Thursday £2,300

Friday & Sunday £2,800

Bank Holiday Sunday £3,000

## Full Function Suite & Marquee – Evening Only

Perhaps you are marrying abroad or just want an evening reception, this option of evening only hire will be perfect as you receive all of the above but for the reduced hire times of 7pm to midnight. Set up is available from 6pm for any decorations or final finishes touches.

April to September £2,500

October to March £1,000

The Marquee has a Formal Seating Capacity of 120. The total capacity for non seated is 250.



# Venue Hire Prices

## Function Room Only

For smaller & more intimate Receptions our Lodge function room is the ideal size. It is a warm, welcoming & cosy space, with beautiful views across the lakeside lawn & patio area. You have private toilets and use of the private bar which is licensed and fully stocked & staffed. All your furniture is provided along with white table cloths. You also have use of the lawn area for photos & drinks. A PA system is available to use for background music creating the perfect relaxing atmosphere.

Available Monday to Thursday Only From May to October

Available 7 days November to April

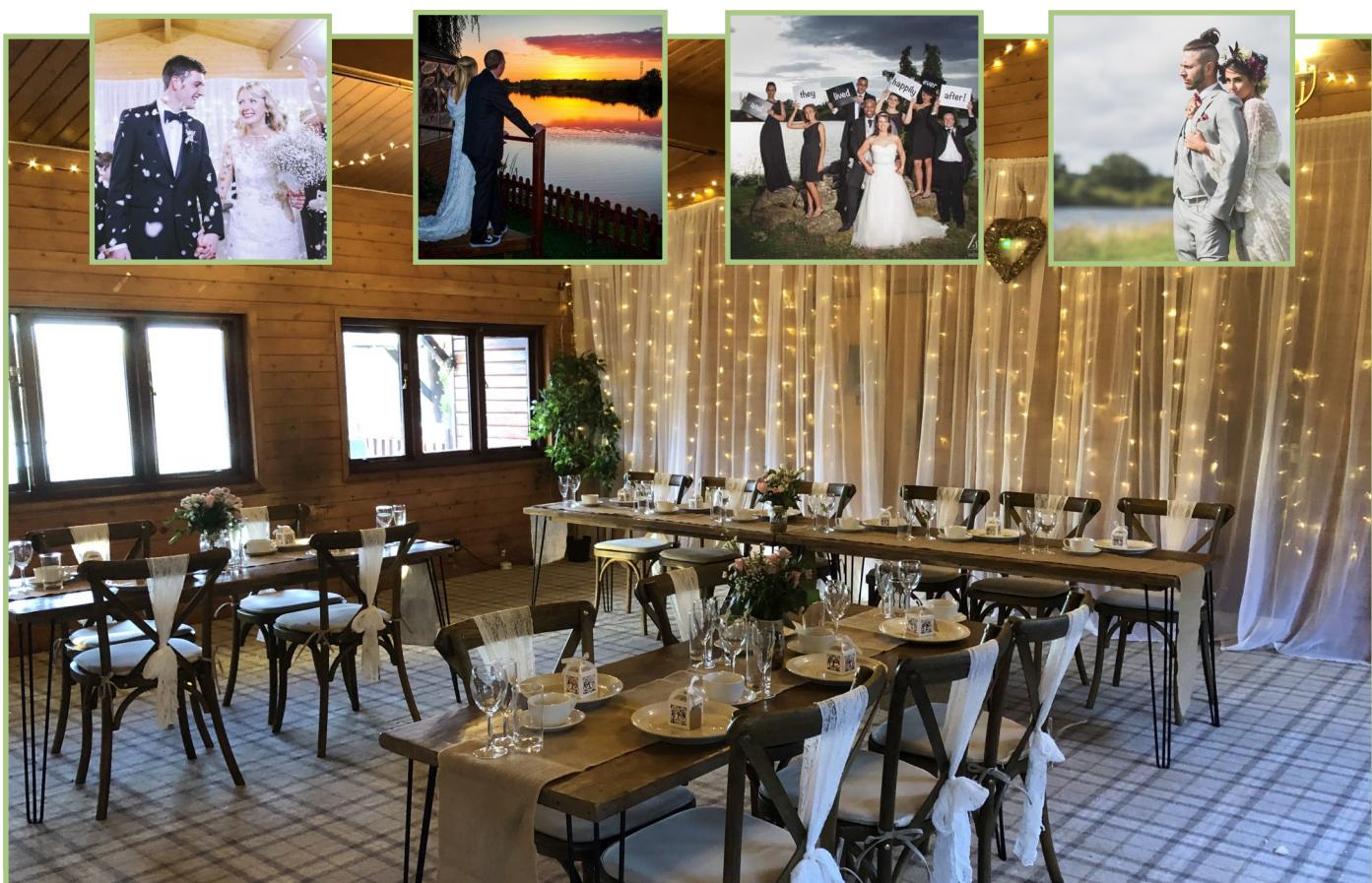
8am to midnight hire £850.00

8am to 6pm hire £400.00

6pm to Midnight £350.00

During November to April when the weather is colder & more inclement, we are able to offer the use of the adjacent clubroom bar in addition to the above free of charge.

Formal seating capacity of 50 & non seated capacity of 100.



# Civil Ceremonies

Our beautiful Venue is Licensed for civil ceremonies so your entire wedding can take place with us. We are lucky enough to be licensed both inside in our cosy Lodge function room and outside on our beautiful wedding gazebo with stunning lakeside views. Whether it be a sunny summer afternoon, a crisp Autumn morning or a sunset ceremony, our outside license provides an exciting & unique opportunity to say your vows in a stunning setting, creating wedding photos dreams are made of. If the weather prevents an outside ceremony then our function room is beautiful also, adorned with fairy lights creating a magical atmosphere for this special occasion. We provide you with private use of our Summer House for your pre ceremony meetings with the Registrars, use of our music system, aisle runner, lanterns and ivory organza chair sashes (other colours available to hire).

Once a provisional date is set with us please book your Registrar with The Northamptonshire Registration Service. For more information or advice see their website [www.yourdaynorthants.com](http://www.yourdaynorthants.com).

The seating capacity for a civil ceremony is 100 maximum. For outside ceremonies there is more room for seating and standing but if inclement weather requires the ceremony to be inside the maximum capacity will be enforced.

£200.00 with a reception booking

£400.00 without a reception booking





# Entertainment



## Music

We have a full Entertainments Licence which enables you to have any entertainment you choose including live bands. We have a PA system which you are welcome to use free of charge for background music & ceremony music. This operates off a digital device & plays inside the marquee, function room & lawn area. We have a DJ team, provided by a local Northampton company who offer 2 packages:

Evening Hire = £350 or Full Day Hire = £525.

## Kids Play Tent

If you are having a lot of little ones coming to celebrate with you it's a good idea to keep them entertained. Happy Children equals Happy Parents and it can be a long day for them. The lawn area is an ideal space for bouncy castles or play equipment to be hired by yourself or we offer something a little different in our Kids Play Tent. It's a colourful 'den' filled with toys, books, colouring etc and offers them the perfect low risk area to keep them amused. This is best suited for ages 2-8. £125.00

## Photo Booth

There is plenty of space for you to hire in a photo booth to Create hilarious photos of your guests to cherish forever.

## Fireworks

Fireworks over the lake are amazing! Please feel free to book a professional company with a Pyro-techniques License to arrange the show.



# Decorations



## Decorations

You are able to decorate the venue as much or a little as you desire. We encourage you to be as creative and personal as you wish & the venue can be transformed into many amazing themes. Fairy Lights, candles, table confetti etc can all add that special touch to your day/night. On the morning of your wedding you may not have time or the desire to be decorating so we offer a decoration service at a cost of £120.00. Please be aware that any paper pompoms must be ready assembled. We do not supply the decorations but will follow your strict instructions on how you would like things to be. If we do not have a booking the day before we are happy for you to come in & get a head start yourself.

### **Extras:**

Marquee Ceiling Fairy Lights £100.00

Marquee Black Starlight Ceiling £300.00

Function Room Fairy Lit Backdrop £100.00

Vintage Bunting Across the Marquee Ceiling £40.00

Coloured Organza Sashes: £50.00

Hessian & Lace sashes: £80.00

White Lycra Chair Covers: £150.00

# Glamping & Camping



Our camping & glamping options add to our uniqueness as a venue.

For those of you who enjoy camping, you will be right at home hiring one of our private camping fields for your wedding party to enjoy. Campers, caravans and tents are all welcome to pitch up with you and this creates a very fun & memorable few days. You could have a post wedding BBQ the day after or even a little "after party" around a campfire toasting marshmallows.

Camping isn't for everyone though, so we have one step up from pitching tents & air beds in the form of our luxurious Glamping Villages . Here, everything is provided for you and it takes all the hassle out of camping. Think large bell tents, warm cosy beds with fresh clean duvets & blankets, fairy lights, bunting, BBQ, cooking equipment, cutlery & crockery.....all you need is food & drink & a happy smile. Your friends and family can all stay over the night or for a few days to enjoy a wedding weekend with a difference!

## Geralds Ponds Camping Field

Exclusive hire of this 3/4 acre field with 8 electric hook up points. Can accommodate approx. 25 pitches.

£400 Friday to Sunday

## Glamping Village

Self catering Glamping Bell Tent Accommodation for 15 (extra tents can be added for parties up to 40)

£625 for one night £725 for 2 nights



# Glamping & Camping



Our Lakeside Yurts offer an amazing Glamping experience for just you & your loved one to enjoy. Nestled amongst the trees & pond, you have a beautiful location to enjoy camping with luxury! This is perfect for your wedding night. Our yurts are comfortable, cosy, warm, romantic & secluded. Inside you will find a double bed, fairy lights, a fridge, electric, bedding, blankets & pillows. Outside you have your own lakeside campfire, a BBQ & seating. You are surrounded by the sounds of nature & the wildlife yet you are only a short walk to the wedding venue. We have 2 beautiful yurts to choose from: Willow & The Hide

Midweek £140 for 1 night. Weekend £150 for 1 night. Extra night £50.



# Booking

We hold regular open days and viewings are by appointment only. Please call or email us to arrange a date & time to visit. One of our friendly wedding planners will happily answer any of your questions and show you around our venue.

If you decide we are the venue for you, the following must be completed prior to booking :-

- 1) If a Civil Ceremony is required, please provisionally book with the Registrars first, to ensure you get the date & time you need.
- 2) We require you to fully read and understand the Venue Hire Terms & Conditions prior to booking.  
We need written confirmation from you to confirm you have done this.  
This can be in the form of an email.
- 3) We take one third of the venue hire to secure the booking & this is **non refundable** should a cancellation occur. Once this has been received the date is yours and you can continue to organise the rest of your day.

The remaining venue hire balance is payable no later than 6 months before the date.

Once you have booked with us we can speak, meet and email as often as you would like or need to. We are on hand to help with any query or questions large or small. We will invite you to a final consultation 8-10 weeks before the date to go through all your final decisions and orders. A final invoice is then produced, which is payable no later than 6 weeks before the date.

On the following pages you will find details of our drinks & catering prices.

We are happy to work with you and your budget to achieve your dream day, so if you do not see something listed that you particularly want, please ask.



# Drinks

Whether it be arrival, pre ceremony or post ceremony...your guests will be thrilled to be offered a drink courtesy of the Bride & Groom. Everyone has their own preference for drinks and peoples tastes vary therefor we offer a Drinks Table which you can design individually to your own taste & budget.

We are a licensed premises and all drinks, alcoholic and non alcoholic must be purchased through us. We do not permit customers to bring their own and we do not offer a corkage service.

We have a wide variety of choices available and you can use our rustic barrel bar on our patio to serve the drinks.

Our licensed bar will be fully stocked & staffed so guests can purchase their own or you can put a set fee behind the bar for your guests to use at their leisure.



# Drinks

## Gin, Fizz & Pimms

Prosecco / Rose Prosecco £4.00 per glass

Cava £3.50 per glass

Bucks Fizz (cava & fresh orange juice) £3.60 per glass

House Champagne £6.00 per glass

Tattinger Champagne £7.50 per glass

Pimm's, Fresh Fruit & Lemonade £4.00 per glass (1/2 pint)

Gin & Tonic £5.20 per glass

## Cider & Beer

Bottled Lager £3.50

(Corona, Peroni, Becks, Bud)

Bottled Cider (Bullmers) £3.60

Bottled Real Ale £3.50

Self Serve Real Ale Keg

or

Self Serve Traditional Cider Box

£95 each (serves 35 pints)

## Prosecco Cocktails

All £4.25 per glass

Peach Bellini (Peach Juice), Royale (Crème de Cassis)

Mimosa (Orange Juice), Lemon Fizz (Limoncello)

All garnished with fresh fruit



## Bellini Bar

A self Service Personalised Prosecco bar with flute glasses & fresh fruit juices, strawberries & raspberries for your guests to 'pimp' their prosecco in any way they choose. Includes 10 bottles of Prosecco & can be served as part of a drinks reception & throughout the day. (60 glasses approx.) £225.00

## Gin Bar

A self Service Personalised Gin Bar with gin glasses, ice bucket, fresh berries and citrus wedges & a variety of Gins paired with fever Tree Tonic served in large kilners. The Gin Bar serves approximately 60 glasses.

£300.00. Choose and 4 gins from our extensive gin bar.



# Drinks

## Table Drinks

### Wine

All our wine has been selected & approved by our team for its quality & taste. House £15 per bottle.

Pinot Grigio White (Italian) Merlot Red (Chilean) Pinot Blush Rose (French)

We have a full wine list available on request for alternative wine options.

Prosecco £19.50 per bottle

House Champagne £25 / Tattinger Champagne £35

### Buckets of Beer

Metal Galvanised buckets filled with ice, bottle opener & 10 bottles of larger of your choosing.

£40.00

Jugs Of Pimms, fresh fruit & lemonade £14 (2 pint jug)

Table Water £2 per table. Jugs of iced water refilled throughout the day/evening.

Coffee & Tea £2.50 per person

## Non Alcoholic

Fresh Fruit Juice £1.60 per glass

Bottled Pop (Coke, Sprite, Fanta) £2.20 per bottle

Sparkling Fruit Juice £1.80 per glass

Becks Blue £2.80 per bottle

Fruit Shoot £1.20

### Squashes

Fruit squash (choice of: orange, lime or blackcurrant) Jug £2 / Kilner £6

Posh Squash (elderflower, honey, lemon & ginger, lime & lemongrass, raspberry & lemon)

Jug £3.50 / Kilner £10.50

## Self Serve Soft Drinks Table

Available throughout the day & evening & continually topped up & refreshed:

Tea, coffee, hot chocolate, fruit /posh squash kilners & water.

Guests can help themselves as and when they want.

£375.00

# Catering

As a venue we want to be as flexible as possible in order for you to have the day of your dreams & choosing the caterer that best suits your style & budget is of upmost importance. We permit you to use any caterer you wish and we will happily work alongside the caterer of your choosing. We will require a copy of their public liability certificate and you will need to sign an indemnity/outside caterer agreement. There is a £100 surcharge payable to the venue if you do use another caterer & this will be added to your invoice. Our personal choice & recommended supplier is Ian Brodie Catering.

## Ian Brodie Catering



Ian Brodie Catering has been established for nearly 20 years and have been working with us at Grendon Lakes since the mid 90's. We are both family businesses, with pride and integrity in what we offer our customers. The Brodie Family deliver the highest quality service, which is why we have created a new partnership with them to deliver a range of catering menus including BBQs, Pig Roasts, Afternoon Teas,

Sit Down Meals, Ploughman Picnics, Desserts & Canapes. All prices are for a minimum number of 30 guests unless otherwise stated & include china plates, cutlery & thick disposable napkins. Smaller numbers can be catered for on a bespoke basis. Staff for waiting and clearing is also included . Ian & Tina are contactable direct to discuss your catering requirements & provide bespoke quotations. They are more than happy to help you to design a menu to suit you. In the following pages we have a sample of some of their most popular choices. They cater for all dietary needs, tastes, styles & budgets. Please note that children aged 2-12 are 25% off the listed price.



# Catering

## Ian Brodie Catering

### Canapes

Canapes are perfect to accompany a drinks reception after your ceremony.

#### Hot canapés:

- Honey & mustard glazed sausages
- Mini Yorkshire puddings with roast beef and horseradish
- Halloumi and roasted red pepper skewers

#### Cold canapés:

- Marinated feta & olive skewers    - Tomato, basil & mozzarella skewers
- Mini cheese and caramelised onion tartlets    - Roasted vegetable frittata cubes
- Cheese & herb scones    - Spinach roulade with a cream cheese filling
- Smoked salmon & cream cheese blinis    - Cucumber cups with smoked salmon pâté
- King prawns served with a sweet chilli dip    - Toasted hearts with chicken liver pâté
- Melon wrapped in Parma ham    - Smoked ham & cheese wraps

Choose 3: £ 5 pp Choose: 4 £ 6 pp Choose: 5 £7 pp



# Catering

## Vintage Afternoon Tea

A selection of sandwiches on brown and white bread, crusts removed (choose 4 for your party).  
Accompanied by crisps and homemade sausage rolls.

- Egg and cress
- Home cooked gammon
- Tuna and cucumber
- Cucumber
- Home cooked topside of beef
- Coronation chicken
- Smoked salmon
- Cheese and tomato

A selection of cakes (choose up to 5 for your party).

- Home made scones served with jam and fresh whipped cream
- Fruit cake
- Fresh cream éclairs
- Chocolate brownies
- Coffee and walnut cake with buttercream icing
- Carrot cake with cream cheese frosting
- Chocolate sponge with buttercream icing
- Victoria sandwich (jam and buttercream) filling)

All the above is accompanied by tea and coffee & served using vintage china.

£17.50 per person



# Catering

## Celebration BBQ

- Choose 3 meat items :
- Rump steaks lightly peppered
  - Marinated chicken breasts
  - Homemade turkey burgers
  - Homemade pork sausages
    - BBQ Pulled Pork
    - Homemade Beef Burgers
  - Hot, new buttered potatoes or potato salad
    - Fresh bread rolls
    - A range of relish
  - Your choice of 4 of the salads below

Price: £19.50 per person

Whole pigs cooked and carved on site.

- This option includes:
- A whole pig
  - Homemade stuffing
  - Barbecued turkey or pork sausages
  - Hot, new buttered potatoes or potato salad
  - Fresh bread rolls
  - Homemade apple sauce
  - Crackling
  - A range of relish
  - Your choice of 4 of the salads below

Price: £18.50 per person  
(minimum of 50 people)

### Salads (all homemade!):

- Green salad, including tomatoes, cucumber and peppers served with a salad dressing
  - Waldorf salad
  - Caesar salad
  - Greek salad with feta & olives
  - Rice salad
- Coleslaw salad with a hint of horseradish (wow delicious)
- Curried pasta & fresh coriander salad
- Red cabbage & blue cheese sauce
- Couscous salad with roasted Mediterranean vegetables

### Vegetarian / Vegan Options

Cooked on separate grill to the meats.

Vegetarian Burger, Corn Sausages & Halloumi & Vegetable Kebab





# Catering

## Ploughmans Picnic

Variety of Artisan breads with butter

Home cooked Gammon Ham with honey and mustard glaze

Choice of cheeses , Pickles and Chutneys

Choice of mustards (Dijon, English or Wholegrain)

Local Brixworth Pate

Homemade Game Pie, Homemade Turkey and Leek Pie, Homemade Pork Pie

Homemade sausage rolls

Cheese straws, hardboiled or scotch eggs

Green salad with leaves, tomatoes, cucumber and peppers & Homemade coleslaw

Vegetarian option – Seasonal quiche

Served to each table on sharing boards & baskets or on a Buffet Table

£17.50 per person

## 3 Course Meal

Our Family Style Dining Menu brings a cosy feel to your wedding breakfast where all the friends & family round the table share and self serve from the platters in the centre. This style gives a rustic & relaxed charm when a 3 course meal is desired but without the traditional & formal service.

### Starter

Ploughman's Platter Or Antipasti Platter

### Main

A Roast of your Choice: Beef, Pork or Turkey served with all the trimmings including fresh seasonal vegetables, roasted potatoes & chef's homemade gravy.

### Dessert

Choose one from the Dessert Menu or opt for a Mini Trio Selection

£39.95 per person

For a more formal menu & service we can offer the above with a choice of starter (choose one from the list) & all of the courses will be served to each guest.

### Starter

|                                  |   |  |   |  |
|----------------------------------|---|--|---|--|
| Melon with Parma Ham             | - | Soup with fresh, crusty bread and leaves | - | Pate with toast                          |
| Prawn cocktail on a lettuce leaf | - | Stuffed mushroom                         | - | Caramelized onion and goat's cheese tart |

£45.95 per person



# Catering

## Homemade Desserts

These can follow any of the Menus listed & are served as a buffet. Please choose 4 from the list below

All desserts are served with cream. £5.50 per person

- |                          |  |
|--------------------------|--|
| - Chocolate Profiteroles | - Chocolate Roulade                      |
| - Chocolate Brownie      | - White Chocolate & Raspberry Cheesecake |
| - Eton Mess              | - Lemon Meringue Pie                     |
| - Strawberry Trifle      | - Caramel Apple Crumble                  |

## Evening Food

(Served with paper plates & serviettes)

### Cook & Carve Hog Roast (serves 150 people)

What's included:

- A Whole Hog Spit Roasted & Carved
- Homemade stuffing
- Fresh bread rolls
- Homemade apple sauce
- Crackling

Set Price: £800

### Burger Bar (serves 150 people)

Choice of BBQ meats to include burgers, homemade sausages, marinated chicken and bacon

Fresh bread rolls

Choice of fillings & toppings ~ Cheese slices, Crisp lettuce, tomato slices, onions, coleslaw and gherkins.

Relish ~ Tomato Ketchup, HP Sauce, tomato relish, mayonnaise, guacamole, mustard and BBQ Sauce

Set Price £900

### Party Finger Buffet (minimum of 50 people)

Freshly Prepared Selection of finger sandwiches, homemade quiches & homemade sausage rolls, pork pie, chicken drumsticks, pizza slices, crisps, crudities & dips

£8.50 per person





# Contact us

Please feel free to contact one of our friendly staff members to chat through your requirements and arrange a viewing.

Grendon Lakes, Main Road, Grendon, Northants, NN71JW

[www.grendonlakes.co.uk](http://www.grendonlakes.co.uk)

[info@grendonlakes.co.uk](mailto:info@grendonlakes.co.uk)

Landline 01933 665303

Please follow us on Facebook & Instagram where you will find lots of photos & updates.





# Terms & Conditions

## Grendon Lakes Venue Hire Booking Policy & Procedure

### **Booking**

We require a booking fee of one third of the venue hire to secure a booking. Prior to paying the booking fee we require written confirmation that you have read & understood our venue hire terms & condition. We regret we can not hold a date without receiving the booking fee. We do not accept cheques. We accept cash, Bank Transfers (Bevington Inns Ltd, 602150 /29504791 ) & Credit/ Debit Card payments. Once a booking has been made and fee received, we will confirm the booking in writing for your records.

To secure glamping or camping accommodation, a booking fee of one third of the total needs to be made to secure this. Please do not assume you have any accommodation booked unless you have paid and have written confirmation.

### **Payments**

The remaining venue hire needs to be paid no later than 6 months before the date. If the booking is made with less than 6 months to go, the full venue hire will be required. All final orders for drinks, décor, accommodation etc need to be received no later than 8 weeks before the date. A final invoice will then be produced and this needs to be paid in full no later than 6 weeks before. Regular payments can be made off your venue hire or final bill – Please request a payment plan.

### **Cancellation**

Cancellation by the hirer:

This must be made in writing by the hirers themselves, verbal cancellation is not sufficient & cancellation by family members is not sufficient.

The Booking Fee will not be returned in the event of a cancellation. If a cancellation is necessary with excess of 6 months notice we will transfer your booking to a new date if requested with no transfer fee applicable. If the venue hire price has increased for the new date since the time of the original booking, the difference must be paid.

If a cancellation is made with under 6 months notice, after the full venue balance has been paid, neither the booking fee or the venue hire will be refunded.

Grendon Lakes may cancel the booking:

If the venue is closed whole or in part due to flood, force majeure, employee disputes, alteration, decoration or by order of any public authority, this includes a national or regional lockdown. In this event, all monies paid to date will be refunded.

If the Customer fails to adhere to any of these Terms and Conditions including failure to pay within the time scales detailed, failure to comply with all the terms and conditions, If the hirer has not behaved in a polite & courteous manner to Grendon Lakes & its staff members, or If in the opinion of the management the event/wedding might prejudice the reputation of Grendon Lakes (Bevington Inns Ltd) then notice of cancellation will be made to the hirer & a refund of any monies paid minus the original deposit payment plus a £100 administration fee.

### **Final Order**

Final orders must be received 8 weeks prior to the event in order for Grendon Lakes to produce the final invoice. We will ask you to attend a final consultation meeting around 8-10 weeks before the date. At this meeting all of the details will be discussed and a final order taken & a final invoice produced. Following this invoice & payment, if numbers reduce Grendon Lakes will not issue a refund for any excess and changes to the order may not be possible. If numbers increase, any extra needs settling before the day. We do not offer a bar tab facility to anyone including the main wedding party.

### **Hired Areas**

Hirers are reminded that the 'venue' hire relates to the following areas: Function Room, lawn & patio & marquee. It does not give access or rights to the rest of Grendon Lakes Site including the lake itself. Water sports will be operable on the lake during the wedding day which create minimal noise. During a ceremony all lake use will be halted completely. The hirer is permitted to decorate and add signs to the access lane and site entrance at their own cost and risk.

### **External Catering**

It is the responsibility of the hirer to provide Grendon Lakes with a copy of the company public liability insurance. An indemnity disclaimer must be signed by the hirer also. All cutlery, crockery, serving ancillaries , staffing for clearing and serving must be provided by the caterer or employed by the hirer. These things are not provided by Grendon Lakes . Grendon Lakes kitchen, refrigeration, preparation areas are not for hire and will not be available to the hirer or the caterer. All refuse must be removed by the caterer or the hirer. Grendon Lakes will not be able to remove any refuse created and a charge of £100 will be applicable if refuse is left behind. This will be charged to the hirer. Your caterer must have proof of public liability insurance & an external catering agreement must be signed by the hirer and the caterer.

### **Ian Brodie Catering**

Venue Hire Bookings do not guarantee a booking with Ian Brodie, early notification of the intent to use Ian Brodie is recommended to avoid disappointment. Please make contact direct to discuss your requirements. Grendon Lakes does not carry any liabilities with regards to the catering of any supplier including Ian Brodie.

### **Vat**

All our prices shown in this brochure are inclusive of VAT at 20%. A separate vat invoice/receipt is available upon request.

### **Suppliers**

Suppliers can access the venue for deliveries and set up during the hire times only which is from 9am to 12.30am. Please note suppliers are not permitted to leave items overnight unless specifically agreed with the venue. Grendon Lakes are not responsible for any equipment, goods or belongings left by suppliers. These items are left at their own risk & we advise that they ensure their own personal /company insurance policy covers any loss or damage to any items should this occur. Grendon Lakes staff are not able to pay any supplier so the hirer must ensure any supplier invoices are settled prior to delivery/date.

### **Decorations & Personal Belongings**

All belongings or decorations left on site are the responsibility of the hirer and Grendon Lakes does not have any responsibility or liability in the event of a loss or damage to such items. We advise that the hirer remove all valuables including sentimental items at the end of the wedding party. Any decorations or belongings left will be collected up by Grendon Lakes staff and left ready for collection no later than 10am the following day.

For Full Day & Evening Hire we offer up to 3 hours set up time the day before (if available) & the start time of this needs to be confirmed in advance and must be at a mutually agreeable time that suits the hirer and the venue. Our Decoration Set up Service is only permitted for full day hire & includes the following:

Table centre pieces & other table decorations, guest book, photos & favours, bunting & hanging lanterns. The areas included for decoration is the marquee, function room & lawn & patio areas only. It does not include making or supplying decorations or any areas outside of the hired areas.

## **Alcohol**

We operate a strict alcohol policy for under 18s and carry out stringent checks for I.D. for anyone who we suspect is under 21 years of age. Please drink responsibly and ensure all your guests do the same. The hirer is responsible for the behaviour of all of the party. All alcoholic & non alcoholic drinks consumed at the venue must be purchased or provided by Bevington Inns Ltd. We do not offer a corkage service and do not permit people to consume beverages not supplied by ourselves. This includes alcoholic/non alcoholic bottles given as gifts. The only exception is favours and this must be agreed with the venue. We are permitted to confiscate any beverages that have not been purchased from our bar. This can be embarrassing for your guests so we urge you to keep your guests well informed of our policies prior to the wedding/party. If the wedding party is continually non compliant of these rules then the bar manager is permitted to close the licensed bar & the close the venue.

## **Music / Entertainment**

All amplified music MUST cease at midnight promptly. Grendon Lakes staff are permitted to terminate the electrical supply if non compliance to this rule occurs. Grendon Lakes its staff & owners are not liable for any damage or loss caused to any music or entertainment equipment. As part of our license we are requested by Wellingborough Borough Council to perform regular sound level checks & we may do so by way of a decibel reader. The hirer must ensure that the entertainment provider is aware of these checks and as a result our staff may insist that sound levels be reduced to a more suitable level. If there is a sound limiter installed at the venue your entertainment must use it to ensure the noise is maintained to a suitable level.

Bouncy Castles & other inflatables are permitted on our lawn area but they must be hired from a reputable company with public liability insurance. The company must provide small silent generators to power these items as electricity supply is not guaranteed. Grendon Lakes staff are not able to pay any supplier including bouncy castles or discos so the hirer must ensure any invoices are settled prior to delivery/date. Please ensure items such as these are collected & removed before 12.30am.

## **Food & Drink Prices**

The catering & drinks prices are subject to change and increases for reasons such as UK duty. The prices listed at the time of booking cannot be guaranteed to be accurate at the time of your wedding date. Please expect there to be a small fluctuation for advanced bookings.

## **Children**

Children must be supervised at all times. It is the responsibility of the parents & hirers to keep the younger guests safe.

## **Consultations/Meetings**

Grendon Lakes will offer the hirer telephone, email & face to face consultations as frequently as deemed necessary by the hirer & Grendon Lakes. Face to face consultations must be arranged & booked in advance.

## **Insurance**

We advise that all customers purchase wedding/event insurance to cover against any losses in the event of ill health, financial or personal tragedy.

## **Social Media & Photography**

Grendon Lakes staff & owners use Social Media as a valuable marketing tool and regularly post photos online of our venue, customers & in particular brides & grooms. Grendon Lakes reserve the right to take photos of the venue for promotional purposes & withhold copyright of these images. Grendon Lakes can use the photos as & where deemed necessary for marketing purposes. If the hirer does not give consent for images featuring the hirer or their guests then they must 'opt out' of this by confirming their wishes in writing prior to the wedding day. It will be assumed permissible if Grendon Lakes is not in receipt of notification stating otherwise. Drones must only be used by licensed professionals & with prior consent.

## **Access & Viewings**

Grendon Lakes its staff & owners retain the rights to full access to the hired areas at all times. It may be necessary for a staff member to show a customer around the venue or the hired areas on the day of the wedding but this will only be outside of the wedding times and before any guests arrive. There will be no disturbance caused and this is for the purpose of viewing only & will be brief.

### **Civil Ceremonies**

All non-religious wedding and civil partnership ceremonies in the county are conducted by the Northamptonshire County Council Registrations Service. Before you can marry or form a civil partnership there are certain actions that are required by law. The hirer must contact the Registration Service to book, fulfil all actions necessary & pay the required fees—Grendon Lakes is not responsible for making any of these arrangements. For more information

visit: [www.yourdaynorthants.com](http://www.yourdaynorthants.com). Outside ceremonies are only possible in suitable weather conditions and this decision lies with Grendon Lakes & the Registrars.

### **Guest Behaviour**

Grendon Lakes its staff & owners will not tolerate any aggressive behaviour or abuse from customers or hirers and it will be the Managers discretion to cancel, or end a party, wedding or otherwise, early if it is deemed likely that a person/s will commit any further nuisance, disturbance , infringement which may jeopardise the licenses of Grendon Lakes (Bevington Inns Ltd) or cause distress & upset to staff, owners or customers. This can & will be done without consultation with the hirer if necessary. It is the responsibility of the hirers to ensure appropriate guest behaviour is upheld.

### **Damage/Theft**

We have CCTV covering the hire areas. Any damage or theft to/of Grendon Lakes property by a member of the wedding party is the responsibility of the hirer & the repair or replacement costs will be charged to the hirer who accept full liability.

### **Complaints & Praise**

Your feedback is invaluable to us & welcomed, please send us your thoughts (positive or otherwise) about our venue, our staff & our service directly to the Manager who will respond swiftly & accordingly. If you have a complaint, we ask that you come to us direct about it so we can discuss further.

### **Camping & Glamping**

All camping & Glamping Bookings must be made with your wedding coordinator. A separate booking procedure, policy, terms, rules & conditions are applicable & the hiring of the Venue does not automatically confirm bookings on the Campsite or Glamping site. We advise you enquire about availability at the earliest opportunity to avoid disappointment. 1/3 booking fee is required to secure a booking with the remaining payable 6 months before. Please do not assume you have any of this booked unless you have paid and have a confirmation. You must ensure the suitability of the accommodation before booking especially in terms of accessibility issues.

Date of Booking:

Names:

Address:

Emails:

Mobile Numbers:

Signed:

Date:

By completing this form you are agreeing to all of the terms & conditions presented to you.